

Bylaws and Rules ~ of the ~ Laramie County Republican Party State of Wyoming

Article 1. NAME

The name of this organization is the “Laramie County Republican Party” or the “LCGOP”. References to this organization in these Bylaws and other documents may be by its proper name as written in this article, or as the “LCGOP Central Committee” This organization is established under the Wyoming Statutes (“W.S.”), the Bylaws of the Wyoming State Republican Party (“State Rules” or “State Bylaws”), and these Bylaws.

Article 2. STATEMENT OF PURPOSE

The object of this organization shall be to perform the duties assigned to it in the Wyoming Statutes and the State Bylaws, to support, assist, and elect Republican candidates to public office, and to establish, promote, and educate the voting public on positions and issues consistent with the County, State, and/or National Republican Party Platforms. The LCGOP Central Committee shall not endorse any candidate in partisan primary elections.

Article 3. MEMBERSHIP

The Laramie County Republican Party shall be composed of all persons registered as Republicans to vote in Laramie County, Wyoming.

Article 4. GOVERNANCE

The LCGOP Central Committee shall be the governing body. The Executive Committee may make recommendations and act in emergency situations when the Central Committee cannot be convened in a timely manner. All emergency actions of the Executive Committee must be ratified by the Central Committee at its next regular meeting.

Article 5. GRAMMATICAL CONSTRUCTION

Unless otherwise provided, the use of the masculine shall be deemed to otherwise include the feminine gender.

Article 6. THE CENTRAL COMMITTEE

The County Central Committee is ultimately responsible for all business of the LCGOP.

§6.1 Membership

§6.1(a) Composition of Precincts

The LCGOP Central Committee shall consist of the duly elected Republican Precinct Committeemen and Committeewomen within the county and their successors, who shall hold office for a term beginning on the first Monday in January of the year following their election. [W.S. §22-4-101(e)]. Each precinct shall elect one committeeman and one committeewoman for each 250 votes or major fraction thereof for the Republican candidate for U.S. Representative in the last general election, but provided no precinct shall be represented by no less than one (1) Precinct Committeeman and one (1) Precinct Committeewoman.

§6.1(b) Residence in Precinct and Party Membership Required

Precinct Committeemen and Committeewomen shall be electors registered in the Republican Party and reside in the precinct they are elected to represent. If an elected Precinct Member's permanent physical residence, at any time, lies outside the precinct he was elected to represent, that individual shall no longer be eligible to serve as the representative for that precinct. This includes situations where the Precinct Member has moved, and situations where the precinct lines are moved.

§6.1(c) Precinct Map Changes

If a precinct boundary line is changed, the County Commissioners shall determine the number of Precinct Committeemen and Committeewomen to which the affected precinct is entitled.

§6.1(d) Eligibility at Meeting

All County Central Committee members in office on the date that notice of the County Central Committee meeting is published, as provided in Article 14, and having taken office prior to the calling to order of said meeting, shall be allowed to vote at said meeting.

§6.2 Meetings

§6.2(a) Location

All meetings of the Central Committee shall be within Laramie County, Wyoming.

§6.2(b) Establishment of New Central Committee

An initial meeting shall be called within thirty (30) days after the County Chairman has received the certified election results of all members elected to the committee for the purpose of organizing the Central Committee.

§6.2(c) Election of Officers

A meeting of the Central Committee shall be held during the month of March of each odd-numbered year for the purpose of electing the County Chairman, County Vice-Chairman, County Vice-Chairwoman, State Committeeman, State Committeewoman, Secretary, Treasurer, and the Senate District Chairmen as provided by the county party By-Laws.

§6.2(d) Regular Meetings

Regular Central Committee meetings shall be on a monthly basis unless there are no reports or other business to conduct. A cancellation shall be decided by vote of the County Executive Committee.

§6.2(e) Special Meeting Upon Request of the Chairman

Meetings may be called at the request of the Chairman, the Vice Chairman, and/or the Vice Chairwoman when needed.

§6.2(f) Special Meeting Upon Request of the Body

Meetings may also be called at such other times and places as may be determined by the County Chairman, County Executive Committee, or by the County Chairman upon written request of twenty-five (25) percent of its existing members.

§6.2(g) Special Vacancy Election

Within fifteen (15) days after the County Chairman receives notice of a vacancy in the office of a member of the State Legislature or in a county elective office from the Board of County Commissioners. At such meeting, the County Central Committee shall select and transmit to the Board of Commissioners the names of three (3) persons qualified to fill the vacancy. The selection of the three (3) persons shall be by secret ballot. As provided by [W.S. §22-18-111], only those persons serving as committeemen and committeewomen at least thirty (30) days prior to the vacancy, or if the vacancy occurs within thirty (30) days of the first Monday in January in odd-numbered years, those precinct committeemen and committeewomen elected at the immediate past primary election and those selected by appointment prior to December 2 of the year in which the election occurred for vacant positions shall be authorized to vote.

§6.3 Course of Meeting

§6.3(a) Presiding Officer

The County Chairman, or at his request, the Vice Chairman or Chairwoman, shall preside over all meetings of the County Central Committee. If two (2) consecutive tie votes on a question occur, the Presiding Officer shall, at his discretion, exercise his right to vote as Chairman as provided by the current edition of Robert's Rules of Order Newest Simplified Version to break the tie or to decide the vote by casting lots. The Presiding Officer of a meeting shall always be empowered to break a tie or deadlock vote, even if the Presiding Officer is not otherwise able to vote in the body. (See State Bylaws §10.1 and §10.2).

§6.3(b) Open to the Public

All meetings must be open to the entirety of the public, except for provisions of executive session in the Parliamentary Authority. The Presiding Officer, may in their sole discretion, and shall upon the request of ten (10) members physically present, allow members of the public who are not eligible to vote to speak on a matter presently open for debate in order to provide information to the voting body. Persons granted speaking privileges in this manner must observe all parliamentary procedure, and may be limited by time (but at least two minutes) at the sole discretion of the Presiding Officer.

§6.3(c) Quorum

Those members attending a meeting of the County Central Committee shall constitute a quorum.

§6.3(d) Voting Members

Only properly elected or appointed Precinct Committeemen and Precinct Committeewomen in office at the moment a meeting is brought to order shall be entitled to vote at a County Central Committee meeting. Eligibility to vote shall begin as specified in state statutes and verified prior to the meeting.

§6.3(e) Minimum Agenda

Every Central Committee meeting shall receive the following reports and take the following actions:

- a. Approval of the agenda
- b. The Treasurer shall report on the financial activity undertaken since the last meeting, including revenue and expenses.
- c. The Chairman or his designee shall report on actions taken, and the activities of the Executive Committee.
- d. Approval of Minutes of the last Central Committee meeting.
- e. The County Chairman or his designee shall report on the most recent State Central Committee Meeting, if a State Central Committee meeting has taken place since the last County Central Committee Meeting.
- f. Any resolutions or business placed on the agenda by the Chairman or Executive Committee. New resolutions must be received by the Chairman at least ten (10) days prior to the meeting in order for the resolution to be provided to the body in advance for their review.
- g. Any old business held over from previous meetings. This includes matters tabled which can be brought up by simple motion.
- h. New business from the floor: every County Central Committee Meeting shall include an opportunity for the members present to bring business from the floor. Business brought in this manner, and not disposed of during the same meeting, may be tabled to a future meeting and be brought as old business.

§6.3(f) Agenda Notice

The final formal agenda shall be posted to the County Website at least forty-eight (48) hours before the commencement of a scheduled meeting. Any member wishing to add business to the formal agenda shall submit the business to the County Chairman at least three (3) days prior to the scheduled meeting.

Article 7. OFFICERS AND CHAIRMEN

§7.1 Officers

The mandatory offices of the LCGOP Central Committee shall be elected by the Central Committee, and shall consist of the following: [W.S. §22-4-105]

- a. County Chairman
- b. Vice-Chairman

- c. Vice-Chairwoman
- d. State Committeeman
- e. State Committeewoman
- f. Secretary
- g. Treasurer

§7.2 Senate District Chairs

Senate District Chairs are not officers but shall be members of the LCGOP Executive Committee with voting privileges. The Senate District Chairs shall be elected by the Central Committee members of their Senate District at the Biennial Central Committee meeting held to elect officers of the Laramie County Republican Party, and shall be members of the Central Committee.

§7.3 Eligibility

The Chairman, State Committeeman, and State Committeewoman need not be members of the LCGOP Central Committee. [W.S. §22-4-105]. Other officers shall be duly elected members of the LCGOP Central Committee. No person may occupy more than one office at one time. An officer who is not an elected precinct member shall not thereby be granted voting privileges in the Central Committee, except when acting as the Presiding Officer of a meeting and breaking a tie.

§7.4 Term

All elected offices are for a two (2) year term.

§7.5 Specific Duties

§7.5(a) Party Chairman

In addition to the duties with which he is charged by statute, the Chairman shall be the chief executive officer of the LCGOP Central Committee. He shall preside over all meetings of the Executive Committee, Convention and the Central Committee, unless delegated to the Vice Chairman or Vice Chairwoman. He shall effectuate the several policies determined by said committees. In the event of an emergency, he shall determine the course of action, which shall be referred to the Executive Committee for ratification, as soon thereafter as practicable. He shall have the general powers of administration customarily vested in the office of chairman, not inconsistent with the provisions of these Bylaws. The Chairman of the LCGOP shall be familiar with, promote and defend the LCGOP platform and Bylaws, except when the Bylaws conflict with the State Bylaws, state statutes, or the United States or Wyoming Constitution.

§7.5(b) Vice-Chairman and Vice-Chairwoman

The Vice-Chairman shall be a man. The Vice-Chairwoman shall be a woman. These officers, jointly and separately, shall assist the County Chairman in any delegated duties of his office. They shall perform such other duties as may be assigned to them by the County Chairman. They shall perform the duties and exercise the powers of the County Chairman during the Chairman's absence or disability. If both the Vice-Chairman and the Vice-Chairwoman seek to serve in the Chairman's absence or disability, they shall flip a coin to determine who becomes the acting chairman.

§7.5(c) State Committeeman and State Committeewoman

In addition to the duties with which they are charged by statute and State Party Bylaws, the State Committeeman and State Committeewoman shall abide by the rules of the County Central Committee. The State Committeeman and Committeewoman are further hereby charged to abide by resolutions approved by the LCGOP.

§7.5(d) Secretary

The Secretary shall keep the minutes of all meetings of the Central Committee, County Convention and the County Executive Committee. The minutes kept shall include all motions, reports, and business conducted by the Central Committee, County Convention and County Executive Committee, and a record of the attendance of Central Committee, County Convention and Executive Committee members in addition to:

- a. Details of all contracts, including all monies, gifts, and lodging provided to special guests and speakers.
- b. Accurate and complete committee reports.
- c. Appointment of all committees.
- d. Appointment of additional County Executive Committee members.
- e. Appointments to fill County Executive Committee vacancies.
- f. Any and all other business of the County Executive Committee.

§7.5(e) Treasurer

The Treasurer is the custodian of, and is ultimately responsible for, all financial matters for the LCGOP. He shall receive all monies of the county party, shall disburse funds as authorized by the County Chairman, keep accurate and complete records of all monetary transactions, keep records of all monies on hand, and keep itemized records of all revenues and expenditures. Either the County Chairman or the Treasurer may disburse monies as duly authorized. The Treasurer shall compile and file all reports required with the appropriate governmental officials. Annually, and within thirty (30) days after a vacancy in the Treasurer's office, the Executive Committee shall have an independent audit conducted. This auditor may be selected from the Central Committee members and shall include either the LCGOP Vice Chairman or Vice Chairwoman or both, and may hire or appoint an outside professional if desired. The Executive Committee shall select this auditor with a simple majority vote of the Executive Committee members. The results of this audit shall be reported to the Central Committee no later than the following regular Central Committee meeting.

Article 8. STANDING AND AD HOC SUBCOMMITTEES

§8.1 Executive

The Executive Committee is a standing committee, and shall consist of all officers of the County Central Committee; and the Chairman of each of the Senate Districts.

§8.1(a) Meetings

The County Chairman shall call meetings of the Executive Committee. He shall preside over said meetings, and shall vote in the case of a tie. In the absence of the Chairman, either the Vice-Chairman or Vice-Chairwoman shall preside.

§8.1(b) Powers

The Executive Committee shall have the following powers:

- a. To call meetings of the Central Committee, as provided by law.
- b. To make recommendations to fill vacancies in the offices of precinct committeemen and women. [W.S. §22-4-103]
- c. To ratify emergency actions taken by the County Chairman.
- d. To further the interest of the Republican Party in any manner authorized by law and not inconsistent with the provisions of these Bylaws.

§8.1(c) Recall

Recall of any Executive Committee member from their position on the Executive Committee may be accomplished by special vote at a scheduled County Central Committee meeting.

- a. Motions to recall a County Executive Committee member must be presented and seconded by a County Executive Committee member. The reason(s) for the recall motion shall be clearly stated in the motion.
- b. The County Chairman, Vice Chairman or Chairwoman shall serve notice by certified mail, return receipt requested, to the member being recalled not less than ten (10) days prior to such recall meeting. County Central Committee members shall be notified in the same manner as regular meetings not less than ten (10) days prior to such recall meeting.
- c. A two-thirds vote of County Central Committee members present at the meeting is required to recall the member. All County Central Committee members are eligible to vote in a recall vote. A recall vote only affects the Executive Committee member's position on the Executive Committee. It does not affect their position as a Precinct Committeeman or Committeewoman as only those who voted them into that office are eligible to vote for the recall.
- d. In the event the County Executive Committee member resigns, in writing, prior to the recall vote, Article 10 applies.
- e. The vacancy shall be filled in accordance with Article 10 not later than 30 days from the date of vacancy. If necessary, vacancies may be filled on an interim basis.

§8.2 Credentials

The Credentials Committee is a standing committee, and shall consist of those members appointed by the Executive Committee. The chair of the Credentials committee shall be selected from the members of the committee by the County Chairman. All members of the Credentials committee must be duly elected precinct committee members. The Credentials committee is responsible for:

- a. taking roll and determining quorum;
- b. determining eligibility of voting members;
- c. counting roll-call and partition votes;
- d. ensuring the validity of proxies;
- e. managing any recounts which may be required; and

- f. Providing the Credentials Committee Report at the County Convention. In their report to the convention, they will provide the total number of delegates attending and the number required for a simple majority and for a two-thirds majority.

Note: Once the Credentials report is validated by roll call vote and accepted by the voting body the seating of delegates will be closed.

§8.3 Bylaws

The Bylaws Committee is an ad hoc committee and shall consist of those members appointed by the Executive Committee. The chair of the Bylaws committee shall be selected from the members of the committee by the County Chairman, and shall be a duly elected member of the LCGOP Central Committee. The members of the Bylaws committee must be registered Republicans who reside in Laramie County but need not be current precinct committee members.

The Bylaws committee shall be convened not less than sixty (60) days prior to the Biennial County Convention, and shall provide their final work product to the Chairman not less than seven (7) days in advance of the Convention.

The Bylaws committee is responsible for:

- a. Analyzing and updating these Bylaws;
- b. Ensuring consistency between these Bylaws, the State Bylaws, and the Wyoming Statutes;
- c. Presenting all Bylaws modifications to the County Convention;
- d. Confirming the entry of changes which have been approved at Convention, before publication; and
- e. providing a redline version when votes are being taken to change the bylaws.

§8.4 Platform and Resolutions

The Platform and Resolutions Committee is an ad hoc committee and shall consist of those members appointed by the Executive Committee. The chair of the Platform and Resolutions Committee shall be selected from the members of the committee by the County Chairman. The members of the Platform and Resolutions committee must be registered Republicans who reside in Laramie County but need not be current precinct committee members.

The Platform and Resolutions Committee shall be convened after the Biennial County Caucus, and shall provide their final work product to the Chairman not less than seven (7) days in advance of the Convention.

The Platform and Resolutions committee is responsible for:

- a. Preparing changes to the platform of the LCGOP;
- b. Ensuring consistency between the platforms of the LCGOP, the State Party, and the National Party;
- c. Preparing and publishing the official resolutions for the Biennial Party Convention; and
- d. Presenting the Platform and Resolutions to the Convention.

§8.5 Nominating

The Nominating Committee is an ad-hoc committee convened specifically for duties at the County Convention. It shall consist of those members appointed by the Executive Committee. The chair of the Nominating committee shall be selected from the members of the committee by the County Chairman. The members of the Nominating committee must be registered Republicans who reside in Laramie County and all members of the Nominating committee must be duly elected precinct committee members.

The Nominating committee is responsible for: providing a list of pre-vetted nominees to serve as delegates to the state convention. The vetting process will ensure that the potential nominee is both willing and available to attend the convention. The slate of nominees will be presented to the convention for approval. Anyone attending the convention will have a final opportunity to remove their name at that time. Additional nominees will be received from the floor before voting.

§8.6 Teller Committee

The Teller Committee is an ad hoc committee convened specifically for the County Convention. It shall consist of those members appointed by the Executive Committee. Its duties are to:

- a. Provide the voting procedures and explain them to the voting delegates at the beginning of the convention,
- b. Count the votes of the convention,
- c. Report the results of the vote to the Convention Chairman, and
- d. Maintain a record of the results during the convention and turn them over to the LCGOP Secretary at the end of the convention.

§8.7 Any Other Committee

All other committees shall be ad hoc committees and shall consist of those members appointed by the Executive Committee. They shall be formed upon the recommendation of the Executive Committee, with the approval of the Central Committee, for the purposes specified by a simple majority of the body. Membership on such committees may include any Republican, or may be limited to current Precinct members, as needed. The existence of any such committee so created shall terminate when its duties have been fulfilled. Example: Committees which may be formed this way could include a special committee to operate an event or fundraiser, engage in a specific act, or manage a specific undertaking.

Article 9. RULES OF PROCEDURE

All meetings and conventions within the purview hereof shall be governed by Roberts Rules of Order, latest Simplified edition.

§9.1 Counting of Votes

As provided by Roberts Rules of Order, at least two (2) tellers shall be appointed by the Executive Committee for all forms of voting herein requiring a count of individual votes.

§9.2 Casting Lots

Whenever the term “casting lots” appears in the Bylaws, it means the flipping of coins or the drawing of names to determine the outcome of a vote.

§9.3 Proxy Voting

As provided by [W.S. §22-4-114], “a member of a political committee or subcommittee may be represented at any meeting of the committee or subcommittee by written proxy. A person holding a proxy must be a resident of the same political subdivision as the member he represents. No person shall be allowed to vote more than two (2) proxies.” A designation of proxy must be signed by the person giving the proxy. As provided in the Bylaws of the Wyoming Republican Party, proxies are not recognized at precinct caucuses or county conventions.

§9.4 Voting Procedures for the Election of Persons

These voting procedures shall apply to election of persons at meetings of the full County Central Committee and at meetings of the portion of the County Central Committee from a particular state legislative district.

§9.4(a) Protection of Vote Integrity

Persons eligible to vote shall be seated in a designated area of the meeting room separate from persons not eligible to vote. Name tags will be issued to those eligible to vote and shall be protected by the Credentials Committee until given to the eligible person when they check-in.

§9.4(b) ID

Proof of identity and of residence may be required by the Credentials Committee at the time of registration for the meeting.

§9.4(c) Inspection of Ballots

Any person appearing on the ballot has the right to observe the counting of the ballots personally.

§9.4(d) Counting of Ballots

All ballots shall be counted and the results reported before the conclusion of the meeting.

§9.4(e) Ties resolved by casting lots

Tie votes shall be resolved by casting lots immediately and before moving to another topic of discussion.

§9.4(f) Preservation of Ballots

At the end of the meeting, all ballots shall be locked and sealed with a single-use seal within a lockable container and retained by the Secretary for a period of ten (10) days during which a recount may be requested by any candidate.

§9.4(g) Recounts

If a recount is requested, it shall be conducted by the Credentials Committee. All candidates who may be affected by a recount shall be notified of the recount at least forty-eight (48) hours prior to the actual recount.

§9.4(h) Secret Ballot Required

All votes for the election of individuals shall be cast by secret ballot.

Article 10. VACANCIES

§10.1 Existence of a Vacancy

A vacancy in the County Central Committee or among its officers shall occur in case of death, resignation, or removal of residence from the precinct or county.

§10.2 Limitation on filling vacancy

Vacancies may not be filled within a sixty (60) day window prior to the scheduled County Caucus and Biennial County Central Committee Meeting.

§10.3 Specific Vacancies

§10.3(a) Precinct Committee Members

[W.S. 22-4-103]. County central committee vacancies. A vacancy in the county central committee shall occur in the case of death, resignation, failure of a qualified candidate to be elected to a precinct committeeman or committeewoman position, or removal of residence from the precinct. A vacancy shall be filled by the county central committee by election of a registered elector resident in the precinct in which the vacancy exists and registered in the party or as provided by the party bylaws. The Executive committee may recommend a replacement to the Central Committee for a vote at the next Central Committee meeting.

§10.3(b) County Chairman

If there is a permanent vacancy in the County Central Committee Chairman's position, and there is not an agreement between the Vice-Chairman and the Vice-Chairwoman as to who will fill the vacancy, the vacancy shall be filled by a majority vote at the next County Central Committee meeting.

§10.3(c) Vice-Chairman, Vice Chairwoman, Secretary, or Treasurer

A vacancy in the office of Vice-Chairman or woman, Secretary, or Treasurer shall be filled by appointment by the County Chairman within sixty (60) days of such vacancy.

§10.3(d) State Committeeman or woman

A vacancy in the office of State Committeeman or State Committeewoman shall be filled by election by the County Central Committee within thirty (30) days of the vacancy. This vacancy shall be filled by a majority vote at that County Central Committee meeting.

§10.3(e) Senate District Chair

A vacancy in an office of a Senate District Chair shall be filled by a special election by the precinct committeemen and committeewomen within that Senate District within thirty (30) days of the notification of the vacancy.

Article 11. PRECINCT CAUCUSES

§11.1 Eligibility

All registered Republicans who have resided within the precinct at least ten (10) days and who were registered Republicans prior to the date of the call of the Precinct Caucus, shall be entitled to participate and vote at the Precinct Caucus. Proof of such residency and registration shall be either by the most current and available County Clerk voter list or by signing of a sworn statement.

§11.2 Meeting Date

The Republican Party of Laramie County shall hold Precinct Caucuses not more than forty (40) days nor less than ten (10) days prior to the County Convention. Each Precinct Caucus shall be held on a date and at a time and place within the County specified by the County Chairman.

§11.3 Notice of Meeting

See §14.3.

§11.4 Duties of the Precinct Caucuses

- a. To elect a precinct caucus chairman. The chairman shall be a precinct committeeman or woman in attendance at the Precinct Caucus. In the event there is neither a committeeman or woman in attendance, those assembled and qualified to vote shall elect from their midst a person who shall serve as caucus chairman.
- b. To elect delegates and alternates from that precinct to the County Convention. These delegates and alternates need not be present to be elected. However, their willingness and availability to serve will be verified before they are elected.
- c. To elect a secretary who shall take minutes of the caucus and shall sign the county delegate and alternate election forms along with the Caucus Chair for the County Chairman.
- d. To consider platforms, resolutions and bylaws changes brought up by a registered Republican from the precinct.
- e. To conduct any further business not inconsistent with statute or the Bylaws.

§11.5 Certification of Delegates to the County Convention

- a. The Caucus Chairman shall certify in writing and deliver to the County Chairman the names of those elected as delegates and alternates to the County Convention from that precinct. Both the Caucus Chairman and the Caucus Secretary shall sign the delegate and alternate document.
- b. If, for any reason:
 - i. A Precinct Caucus is not held and precinct delegates and alternates are not duly elected as prescribed above, or
 - ii. The Caucus Chairman fails to deliver the certified names of those elected to the County Chairman; or
 - iii. The precinct representatives fail to provide a sufficient number of delegates;then, the County Executive Committee is authorized to appoint and certify the prescribed number of delegates and alternates from that precinct to represent that precinct at the County Convention. These appointments shall be made prior to the issuance of the notice required in §14.3(b).

§11.6 Counting of Votes

Results shall be determined by a simple majority of votes cast. The number of votes cast may be less than the number of credentialed voters.

Article 12. COUNTY CONVENTION

§12.1 Membership

Delegates to the County Convention shall be members of the County Central Committee and those chosen by caucuses of the precincts within Laramie County. Duly elected Precinct Committeemen and Committee women are automatic delegates and do not require a vote. All County Convention Delegates and Alternates shall, at the time of the call for the County Convention, be residents of the precinct they represent and registered Republicans. [W.S. §22-4-107].

§12.2 Meeting Time

The County Convention of the Republican Party of Laramie County shall be held within the time prescribed by the Wyoming State Republican Party Bylaws.

§12.3 Notice of Meeting

See §14.3.

§12.4 Convention Activities

The Convention shall undertake the following activities:

- a. To amend the Bylaws of the county party.
- b. To elect the delegates and alternates to the state convention and determine the priority in which alternates shall serve.
- c. In presidential election years, to elect the delegate(s) and alternate(s) to the national convention as required. Precinct Committeemen and Precinct Committeewomen shall be provided the first priority to serve as delegates or alternates to the national convention. If the authorized number of delegates and/or alternates are not filled with the Precinct Committeemen or Precinct Committeewomen, then other members of the Laramie County Republican Party may be elected delegates and alternates to the national convention.
- d. To consider reports from the following committees:
 - i. Credentials
 - ii. By-Laws
 - iii. Platform and Resolutions
 - iv. Nominating
 - v. Any other committee reports
 - vi. In Memoriam
- e. To conduct any further business not inconsistent with statute or party Bylaws.
- f. Shall make reasonable efforts that bylaws, platforms, and resolutions be made available to every delegate 7 days prior to convention.

§12.5 Presiding Officer

The County Chairman duly elected at the prior March Meeting of the County Central Committee or his designee shall serve as the Chairman of the County Convention. The County Chairman may, at his discretion, appoint another member to facilitate the Convention or portions thereof. If two consecutive tie votes on a question occur, the County Chairman, at his discretion, shall either vote to break the tie or decide the vote by casting lots, whether or not he is a delegate to the Convention. If, however, the County Chairman, or designated Convention Chairman, has been duly elected as a delegate at the Precinct Caucus in his precinct, he shall have a vote on all matters at the convention

§12.6 Quorum

Those delegates attending a duly called County Convention shall constitute a quorum.

§12.7 Proxy Votes

Proxy votes are not allowed during the County Convention.

§12.8 Special Convention Voting Procedure

The unit rule method of voting shall not be adopted by any precinct delegation. All County Conventions shall be governed by Robert's Rules of Order, latest Simplified edition.

§12.9 Single Session

The County Convention shall be completed in one session, not to be reconvened.

§12.10 Order of Business

The Order of Business at the Laramie County Republican Convention shall include, as a minimum, the following:

- a. Call to order by the County Chairman
- b. Report of the Credentials Committee
- c. Necrology Report
- d. Report of the By-Laws Committee, discussion and voting on amendments to the By-laws.
- e. Report of the Platform and Resolutions Committee, discussion, voting on both platforms and resolutions.
- f. Report of the Nominating Committee
- g. Nominations from the floor for delegates to the State Convention and voting for the same.
- h. Other Business
- i. Adjournment

Such order of business may be changed at the discretion of the Chairman.

§12.11 Election of Delegates to State and National Conventions

§12.11(a) Secret Ballot Required

Voting for delegates to national and state conventions will be by some form of secret ballot determined by the County Executive Committee. All Republican Party of Laramie County delegates to the state conventions will be elected by delegates of the Republican Party of Laramie County Convention. All candidates for delegate to the state convention will be listed on the ballot

unless nominated from the floor during the convention. Candidates receiving the highest number of votes will be selected as delegates. Alternates will be listed and chosen via the highest number of votes received once all delegate positions have been filled. If there is a tie among delegates or alternates, their order will be chosen by vote. All attempts will be made to notify those selected as delegates and active alternates. An active alternate is one who has been selected to fill a vacant delegate position.

§12.11(b) National Candidates during Presidential Years

During presidential election years, National Convention Candidates will be provided time to speak as determined by the County Chairman.

§12.11(c) Two-Round Process

A two-round voting process may be used, if warranted. In a two-round process, the County Executive Committee may determine a process of elimination of candidates after the first round in order to facilitate the voting process.

§12.11(d) Simple Majority Prevails

Results shall be determined by a simple majority of votes cast. For example, if an odd number of votes are cast, the winning result may be determined by a fraction of a percentage of a vote instead of a full vote. The number of votes cast may be less than the number of credentialed voters.

§12.12 Standing Votes

A standing vote upon any question presented to the Convention may be ordered by the by the Chairman of such Convention or can be compelled by simple majority vote of the delegates to such convention. However, a request for the standing vote must be sought before the question is first voted upon. The preceding sentence in no way interferes with the right of a delegate to request a roll call vote on questions presented to the Convention.

§12.13 Roll Call Votes

A roll call vote (Yeas and Nays) upon any question presented to the Convention may be ordered by the by the Chairman of such Convention or can be compelled by simple majority vote of the delegates to such convention. However, a request for the roll call vote must be sought before the question is first voted upon. The preceding sentence in no way interferes with the right of a delegate to request a standing vote on questions presented to the Convention.

Article 13. ENDORSEMENTS

When endorsing a candidate, the LCGOP Central Committee shall align with the actions stipulated in the State bylaws in Section 10. Section 10 says:

The term “substantially uphold” as used in these bylaws shall be defined as an office holder having a voting record of at least 80% in support of Wyoming Republican Party Platform related legislation or, a challenger to have signed a pledge to support the Wyoming Republican Party Platform-related legislation. Failure to support or commit to support the Wyoming Party Platform shall negate a candidate or elected official from receiving party endorsement, or support, financial or otherwise, at any time, from any level of the party.

The Laramie County Republican Party shall not endorse any candidate in partisan primary elections.

Article 14. NOTICE

§14.1 General Notice

Regularly scheduled meetings for the LCGOP Central Committee and Executive Committee shall be announced, as required by [W.S. §22-4-104], via a notice in both major county newspapers not less than ten (10) days prior to the meeting. The meeting shall also be published on the LCGOP website, and sent via email to all County Executive Committee and Central Committee Members who provide an email address, not less than two (2) days prior to the meeting. Note: Laramie County does not have a newspaper of general county circulation. The WTE serves most of LSCD #1 while the Pine Bluffs Post serves LSCD #2 and part of the area west into LSCD #1. The Post is a weekly paper and the WTE is moving in that direction as well.

§14.1(a) Bulk Notice Allowed

The Executive Committee is explicitly empowered to notice all regular meetings at one time in one single notice, and shall not be required to notice again for individual meetings unless a meeting is moved. [W.S. §22-4-104] does not require the newspaper notice of canceled meetings, and so no publication is therefore required. Notice of cancellations and changes will be posted on the LCGOP website as soon as the cancellation or change is known.

§14.2 Special Notice

The County Chairman and Executive Committee shall cause to be published a notice of all unscheduled meetings and special meetings in both major county newspapers not less than ten (10) days prior to the meeting. not less than ten (10) days prior to the meeting. An email notice shall also be sent to each member of the County Central Committee and County Executive Committee, whose email address has been provided, not less than two days prior to the meeting.

§14.3 Noticing of Precinct Caucuses and County Convention

§14.3(a) Precinct Caucus Notice

The County Chairman shall issue the call for the Precinct Caucuses by publishing a notice of the number of Delegates to be selected from each precinct, the date, time, and place for each caucus, by any means, physical or electronic, reasonably calculated to give actual notice to the electors in the county not less than ten (10) days prior to the Precinct Caucuses. Notice will be given in both major county newspapers. The calls for Precinct Caucuses may be combined in a single notice.

§14.3(b) County Convention Notice

Notice of the County Convention shall be given by publishing a notice by any means, physical or electronic, reasonably calculated to give actual notice to the electors in the county, no later than fifteen (15) days prior to the County Convention.

§14.3(c) Sufficiency of Notice

For the purposes of these Bylaws, publication on the LCGOP website and social media, as well as sending an email to all members who have provided an email, shall be deemed sufficient. Wyoming Statutes do not require newspaper notice of the precinct caucuses or county convention. Notice of the County Caucus shall be provided to all Laramie County Republicans by a notice published in both major county newspapers at least ten (10) days prior to the Caucus.

§14.4 Fallback Provision

In the event that the Wyoming Legislature changes the notice requirements to eliminate the need for publication in a newspaper, and the Wyoming GOP amends its Bylaws accordingly, these Bylaws shall automatically remove the requirement for newspaper publication, effective upon the date that such statute goes into effect.

Article 15. PAYMENT OF DEBTS

All debts and liabilities must be resolved as soon as is reasonably practicable. No endorsements may be paid to any candidate while there are debts outstanding. Payment of County shares shall be approved by the Central Committee, as the governing body of the LCGOP, before payment.

Article 16. SAVINGS CLAUSE

To the extent that these Bylaws conflict with governing and lawful Wyoming State Statutes, or the State Bylaws, in this order shall control and override any language herein that directly conflicts. It shall not be deemed a direct conflict when flexibility is granted to the County to establish its own internal procedures.

Article 17. AMENDMENTS

Amendments to these Bylaws shall only be made by convening of a Bylaws Committee. The Bylaws committee shall be convened sixty (60) days prior to a biennial County Convention. Bylaws changes proposed by the Bylaws Committee shall be adopted by a simple majority of delegates to the biennial County Convention.